

TRAINEE`S EVALUATION ON INDUSTRIAL TRAINING PROGRAM (REPORT C)**PRACTICUM DATE / DURATION:** _____ - _____

Name of Trainee : _____

Matrix Number : _____

Program Name & Code : _____

Name of Advisor : _____

Date Of Visit / Appoinment : _____

Organization / Industry : _____

Address : _____

Name Of Supervisor : _____

Department (S) : _____

Amount Training Allowance : _____

PLEASE EVALUATE THE TRAINEE `S PERFORMANCE BY CIRCLING THE APPROPRIATE PERFORMANCE RATING:

1 – Unsatisfactory 2 - Weak 3 – Average 4 – Good 5 – Excellent

A. PERFORMANCE AND INDUSTRIAL TRAINING**A.1 COGNITIVE DEVELOPMENT**

1.	Extent of new knowledge acquired in the organization.	1	2	3	4	5
2.	Extent of works/tasks opportunities acquired	1	2	3	4	5
3.	Suitability of work/tasks with respect to academic requirements.	1	2	3	4	5
4.	Application of subject knowledge at work place	1	2	3	4	5

A.2 SKILLS DEVELOPMENT

5.	Extent of job skills acquired in the organization.	1	2	3	4	5
6.	Development of problem solving skills/ decision skills	1	2	3	4	5
7.	Development of communication skills	1	2	3	4	5
8.	Application of ICT skills	1	2	3	4	5

A.3	PERSONAL DEVELOPMENT					
9.	Level of training experience.	1	2	3	4	5
10.	Level of self confidence.	1	2	3	4	5
11.	Level of job employability skills.	1	2	3	4	5
12.	Level of training satisfaction.	1	2	3	4	5
B.	SUPERVISOR					
13.	Roles of the supervisor in training.	1	2	3	4	5
14.	Provision of authentic tasks/work opportunities given.	1	2	3	4	5
15.	Provision of feedback for improvement.	1	2	3	4	5
16.	Fair training evaluation by the supervisor.	1	2	3	4	5
C.	HOST ORGANIZATION / INDUSTRY					
17.	Suitability of host organization / industry for practicum.	1	2	3	4	5
18.	Suitability of practicum attachment in the department.	1	2	3	4	5
19.	Provision of orientation program.	1	2	3	4	5
20.	Adequacy of work environment (Welfare, safety, adherence to relevant legislations)	1	2	3	4	5
TOTAL SCORE		/ 100				
D.	ADVISOR					
21.	Availability of advisor for consultation.	1	2	3	4	5
22.	Delivery of consultation services.	1	2	3	4	5
E.	YOUR FEEDBACK					
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Thank you for your valuable inputs. Please return this form to the industrial Training Coordinator upon completion of the industrial training.